

Renewal of State Level Society SOP

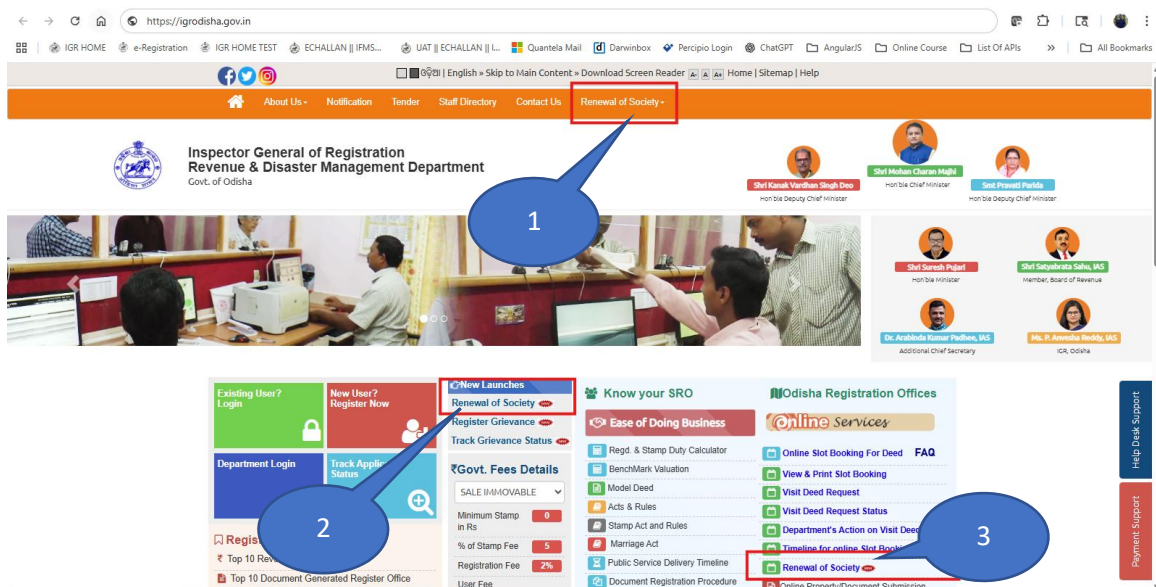
Before proceed to Renewal of Society please take a note of following points.

1. Documents required for Renewal of Societies.

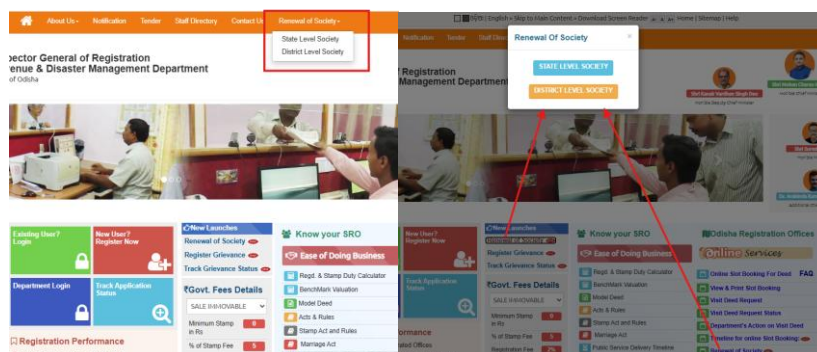
- Last five years audit and activity reports.
- Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resolution of The General body meeting.
- In respect of Societies whose average annual income during the last three financial years is less than **₹1,00,000 (Rupees One Lakh only)**, the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the **President/Secretary shall submit an undertaking** in the prescribed format. It is a .docx file you need to fill it and convert to PDF then upload. How to download this is explained below.
- Max file size is 10MB per upload.

2. How to Apply for a Renewal of Society.

- Visit IGR portal by entering <https://www.igrodisha.gov.in>
- For easy access we have given 3 options to navigate to renewal of society search page. You can use any one of this.

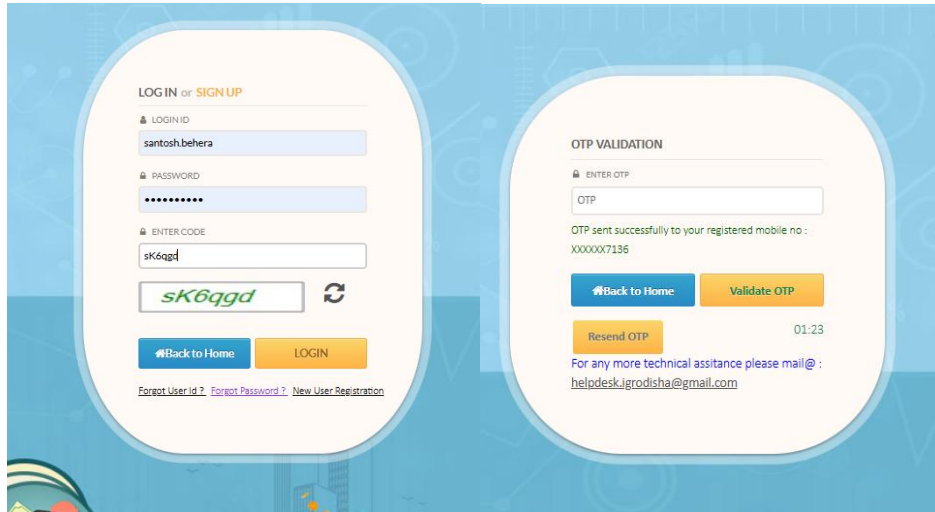


- On clicking any of the above link you will be asked for which type of society you want to apply for renewal whether it is "State Level" or "District Level". You choose "State Level" here.



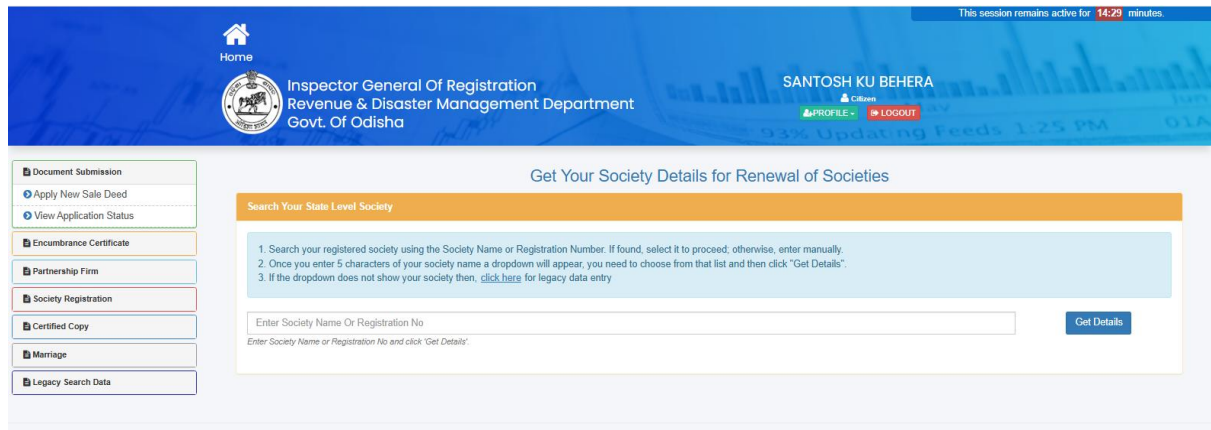
Renewal of State Level Society SOP

- d. Choose any one option as per your society type. It will redirect to “Login” Citizen login page for authentication. Here you enter your “LOGIN ID”, “PASSWORD” and “CAPTCHA” to receive OTP on your registered mobile number. Put the OTP when prompt to validate yourself.



The screenshot shows two side-by-side login forms on a blue background. The left form is titled "LOGIN or SIGN UP" and contains fields for "LOGIN ID" (filled with "santosh.behera"), "PASSWORD" (filled with "*****"), and "ENTER CODE" (filled with "sk6qgd"). Below the code field is a CAPTCHA image showing "sk6qgd" and a refresh button. At the bottom are "Back to Home" and "LOGIN" buttons, and links for "Forgot User Id?", "Forgot Password?", and "New User Registration". The right form is titled "OTP VALIDATION" and has an "ENTER OTP" field. Below it, a message states "OTP sent successfully to your registered mobile no: XXXXXX7136". There are "Back to Home" and "Validate OTP" buttons, a "Resend OTP" button, and a timer showing "01:23". At the bottom, it says "For any more technical assistance please mail@ : helpdesk.igrodisha@gmail.com".

- e. Once validated successfully you will be directly redirected to Society Renewal Search page where you can search your society to be renewed by putting Society Name or Registration No in the search textbox.



The screenshot shows the user interface of the "Inspector General Of Registration Revenue & Disaster Management Department Govt. Of Odisha". The user is logged in as "SANTOSH KU BEHERA" with a "Citizen" profile. A session timer indicates "This session remains active for 14:29 minutes". On the left, there is a sidebar menu with options: "Document Submission", "Apply New Sale Deed", "View Application Status", "Encumbrance Certificate", "Partnership Firm", "Society Registration", "Certified Copy", "Marriage", and "Legacy Search Data". The main content area is titled "Get Your Society Details for Renewal of Societies" and features a "Search Your State Level Society" section. This section includes three numbered instructions: 1. Search your registered society using the Society Name or Registration Number. If found, select it to proceed; otherwise, enter manually. 2. Once you enter 5 characters of your society name a dropdown will appear, you need to choose from that list and then click "Get Details". 3. If the dropdown does not show your society then, click here for legacy data entry. Below the instructions is a search input field with the placeholder "Enter Society Name Or Registration No" and a "Get Details" button.

Here you need to take a note of some important points.

- You need to enter at least 5 characters (although you can enter full name).
- A dropdown will appear with matching names (if searching by name), you need to choose the correct society.

Renewal of State Level Society SOP

- f. There may be two types of data available “Legacy Data” and “Full Data” for your society. Make sure you choose the “Full Data Available” item in the dropdown and click “Get Details” to view the detail. The “Proceed for Renewal” button is activated.

This session remains active for 12:19 minutes.

Inspector General Of Registration
Revenue & Disaster Management Department
Govt. Of Odisha

SANTOSH KU BEHERA
Citizen
PROFILE LOGOUT

Get Your Society Details for Renewal of Societies

Search Your State Level Society

1. Search your registered society using the 5 characters of your society name. Once you enter 5 characters of your society name, the dropdown will show the list of societies. If the dropdown does not show your society name, enter manually. Once you enter 5 characters of your society name, the dropdown will show the list of societies. If the dropdown does not show your society name, enter manually. Once you enter 5 characters of your society name, the dropdown will show the list of societies. If the dropdown does not show your society name, enter manually.

AGAMI ODISHA
AGAMI ODISHA
AGAMI ODISHA
AGAMI ODISHA

AGAMI ODISHA
Reg No: 9201800009 | Full Data Available

AGAMI ODISHA
Reg No: 23935-61 | Legacy Data Available

Get Details

1. Please select from dropdown.

2. Click to get detail of society.

This session remains active for 10:37 minutes.

Inspector General Of Registration
Revenue & Disaster Management Department
Govt. Of Odisha

SANTOSH KU BEHERA
Citizen
PROFILE LOGOUT

Get Your Society Details for Renewal of Societies

Search Your State Level Society

1. Search your registered society using the 5 characters of your society name. Once you enter 5 characters of your society name, the dropdown will show the list of societies. If the dropdown does not show your society name, enter manually. Once you enter 5 characters of your society name, the dropdown will show the list of societies. If the dropdown does not show your society name, enter manually.

AGAMI ODISHA
AGAMI ODISHA
AGAMI ODISHA

AGAMI ODISHA
Reg No: 9201800009 | Full Data Available

AGAMI ODISHA
Reg No: 23935-61 | Legacy Data Available

Get Details

Proceed for Renewal

Society Details

Governing Body Members

General Body Members

Click “OK” to view the detail.

“Proceed for Renewal” button is activated.

AGAMI ODISHA
Enter Society Name or Registration No and click 'Get Details'.

Get Details

Proceed for Renewal

Society Details

Society Name: AGAMI ODISHA
Registration No: 9201800009
Registration Date: 22-MAY-2018

Address: AT/PO-RAGHUNATHPUR,BLOCK-RAGHUNATHPUR,JAGATSINGHPUR,ODISHA,INDIA,754132
District: JAGATSINGHPUR

NAME	DESIGNATION	AADHAAR NO.	CONTACT NO.
AJAYA KUMAR DAS	TREASURER	XXXXXXXXXXXX	XXXXXXXXXX
BABAJI CHARAN SAHOO	ASSISTANT SECRETARY	XXXXXXXXXXXX	XXXXXXXXXX
DEBENDRANATH BARIK	SECRETARY	XXXXXXXXXXXX	XXXXXXXXXX
PYARI MOHAN PATTANAİK	PRESIDENT	XXXXXXXXXXXX	XXXXXXXXXX
SARAT KUMAR ROURTRAY	VICE PRESIDENT	XXXXXXXXXXXX	XXXXXXXXXX

NAME	DESIGNATION	AADHAAR NO.	CONTACT NO.
AJAYA KUMAR DAS	TREASURER	XXXXXXXXXXXX	XXXXXXXXXX

Renewal of State Level Society SOP

In Case you have only Legacy Data available the “Proceed for Legacy Data Entry” button will be activated.

Inspector General Of Registration
Revenue & Disaster Management Department
Govt. Of Odisha

SANTOSH KU BEHERA
Citizen
PROFILE LOGOUT

93% Updating Feeds 1:25 PM

Get Your Society Details for Renewal of Societies

Search Your State Level Society

1. Search your registered society using the
2. Once you enter 5 characters of your soc
3. If the dropdown does not show your soc

ALL ODISHA TYRE DEALERS ASSOCIAT
Enter Society Name or Registration No and click 'Get

Alert!
Legacy data is available for "ALL ODISHA TYRE DEALERS ASSOCIATION". You are requested to complete the remaining details by clicking the "Proceed for Legacy Data Entry" button.

OK

Get Details

Proceed for Legacy Data Entry

Society Details
Governing Body Members
General Body Members

Click to directly go to Legacy data entry page.

Proceed for Legacy Data Entry

Here make sure you provide latest governing and general body member data.

Home

Inspector General Of Registration
Revenue & Disaster Management Department
Govt. Of Odisha

SANTOSH KU BEHERA
Citizen
PROFILE LOGOUT

This session remains active for 14:52 minutes.

93% Updating Feeds 1:25 PM

SOCIETY DETAIL

GOVERNING BODY MEMBER GENERAL BODY MEMBER FILE UPLOAD

Application Id * Not Yet Generated

Application T

Registration D

Name of The Soc

Primary Area of Opera

Alert!
If you are entering legacy data for Society Renewal, ensure you provide the updated/latest Governing Body and General Body details.

OK

Old Registration No * 23886-12

No of Pages *
By/Law Memorandum

Purpose of Society * PURPOSE OF SOCIETY

Other Area of Operation None selected -

Country * INDIA

District * CUTTACK

House /Street /Lane * PIRA BAZAR,BHANPUR,NH-5CTC-BHUBAN

State * ODISHA

Pin Code * PIN CODE

Village / Town / City * VILLAGE / TOWN / CITY

Consumer Number

Electricity Consumer No

Water Consumer No

Cancel Next

Now consider you have either enter all latest information in Legacy entry or You have already had Complete data.

- g. Once you click “Proceed for Renewal” button you will be asked to obtain consent form either **President or Secretary** of the society.
- h. You need to select either **President or Secretary** and input his/her **Aadhaar number**. An **OTP** will be forwarded to **registered mobile number linked with the Aadhaar**.
- i. You need to put the **OTP** when asked to obtain consent.

Renewal of State Level Society SOP

AGAMI ODISHA
Enter Society Name or Registration No. and

Please obtain consent from the President or Secretary of the Society. ✕

Select President or Secretary
PYARI MOHAN PATTANAİK (PRESIDENT) ▼

Aadhaar Number
XXXXXXXX4545

Verify Aadhaar

Proceed for Renewal

Society Details

Society Name
AGAMI ODISHA

Registration Date
22-MAY-2018

Address
AT:PO-RAGHUNATHPUR,BLOCK-RAGHUNATHPUR,JAGATSingHPUR,ODISHA,INDIA,754132

district
JAGATSingHPUR

Governing Body Members

NAME	DESIGNATION	AADHAAR NO.	CONTACT NO.
AJAYA KUMAR DAS	TREASURER	XXXXXXXXXXXX	XXXXXXXXXX
BABAJI CHARAN SAHOO	ASSISTANT SECRETARY	XXXXXXXXXXXX	XXXXXXXXXX
DEBENDRANATH BARIK	SECRETARY	XXXXXXXXXXXX	XXXXXXXXXX
PYARI MOHAN PATTANAİK	PRESIDENT	XXXXXXXXXXXX	XXXXXXXXXX
SARAT KUMAR ROUSTRAY	VICE PRESIDENT	XXXXXXXXXXXX	XXXXXXXXXX

General Body Members

NAME	DESIGNATION	AADHAAR NO.	CONTACT NO.
AJAYA KUMAR DAS	TREASURER	XXXXXXXXXX	XXXXXXXXXX

1. Put Aadhaar Number

2. Click to get OTP

Please obtain consent from the President or Secretary of the Society. ✕

Select President or Secretary
PYARI MOHAN PATTANAİK (PRESIDENT) ▼

Aadhaar Number
XXXXXXXX4545

Verify Aadhaar

Enter OTP
XXXXXX

Verify OTP

Reset

OTP Generated & Sent to President (*****5954) & e-mail ID (sa*****@gmail.com)

3. Put Aadhaar OTP

3. Click "verify OTP" to authenticate or get consent

Renewal of State Level Society SOP

Please obtain consent from the President or Secretary of the Society. ✕

Select President or Secretary

PYARI MOHAN PATTANAIAK (PRESIDENT) ▾

Aadhaar Number

XXXXXXXX4545

Verify Aadhaar

Success! ✕

Consent from PYARI MOHAN PATTANAIAK (PRESIDENT) has been obtained successfully.

Ok

Once consent obtained successfully click "Ok".

DESIGNATION

AADHAA

- j. Once you click "Ok" you will be redirected to Renewal Data Entry page where you need to upload:

Last 5 years audit / under taking and activity report.

Latest CC of registration certificate

Latest CC of Bylaws

Latest CC of memorandum

Latest CC of Resolution of general body meeting.

Renewal of State Level Society SOP

This session remains active for **14:49** minutes.

Home

Inspector General Of Registration
Revenue & Disaster Management Department
Govt. Of Odisha

SANTOSH KU BEHERA
Citizen
[PROFILE](#) [LOGOUT](#)

Society Details (State Level)

SOCIETY NAME	SOCIETY APPR. ID	SOCIETY REG. NO.	REG. DATE	ADDRESS	RENEWAL STATUS
AGAMI ODISHA	12201700008	9201800009	22-MAY-2018	AT/PO/BLOCK- RAGHUNATHPUR,RAGHUNATHPUR,JAGATSINGHPUR,ODISHA,INDIA,754132	KINDLY UPLOAD THE AUDIT AND ACTIVITY REPORTS FOR THE LAST FIVE FINANCIAL YEARS.

Documents required for Renewal of Societies

1. Documents required for Renewal of Societies.

- Last five years audit and activity reports.
- Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resulation of The General body meeting
- In respect of Societies whose average annual income during the last three financial years is less than ₹1,00,000 (Rupees One Lakh only), the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the **President/Secretary shall submit an undertaking** in the prescribed format enclosed herewith ([Undertaking Format](#)).

2. Important Notes:

- You are required to upload both the Audit Report (Or Undertaking) and Activity Report for each financial year. Partial uploads should be avoided.
- The "Submit" button will be enabled only after all required documents have been successfully uploaded. To upload click "Upload & Save"
- Each time you click on the "Submit" button, consent from **President or Secretary** of the society will be required.
- Upon successful receipt of consent, you will be redirected to the payment process.
- Max file size: 10 MB per upload.

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2023-2024	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2024-2025	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2025-2026	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2026-2027	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.

DOCUMENT FOR RENEWAL	UPLOAD / VIEW	NUMBER OF PAGES	ACTION / STATUS
Latest CC of Registration Certificate	<input type="button" value="Choose File"/> No file chosen	0	Upload Pending.
Latest CC of Memorandum	<input type="button" value="Choose File"/> No file chosen	0	Upload Pending.
Latest CC of Bye-Laws	<input type="button" value="Choose File"/> No file chosen	0	Upload Pending.
Resolution of The General Body Meeting	<input type="button" value="Choose File"/> No file chosen	0	Upload Pending.

[Upload & Save](#) [Submit](#) [Payment Receipt](#)

In respect of Societies whose average annual income during the last three financial years is less than **₹1,00,000 (Rupees One Lakh only)**, the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the **President/Secretary shall submit an undertaking** in the prescribed format

Documents required for Renewal of Societies

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- Each time you click on the "Submit" button, consent from **President or Secretary** of the society will be required.
- Upon successful receipt of consent, you will be redirected to the payment process.
- Max file size: 10 MB per upload.

Undertaking Format (7).docx
11.2 KB • Done

Full download history

Click to download prescribe format. Fill it, convert to PDF and upload instead of Audit report where ever required.

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2023-2024	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2024-2025	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2025-2026	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.
2026-2027	<input type="button" value="Choose File"/> No file chosen	<input type="button" value="Choose File"/> No file chosen	Upload Pending.

Renewal of State Level Society SOP

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	<input type="button" value="Choose File"/> audit - 1.pdf	<input type="button" value="Choose File"/> activity - 2.pdf	Upload Pending.
2023-2024	<input type="button" value="Choose File"/> audit - 1.pdf	<input type="button" value="Choose File"/> activity - 2.pdf	Upload Pending.
2024-2025	<input type="button" value="Choose File"/> audit - 2.pdf	<input type="button" value="Choose File"/> activity - 2.pdf	Upload Pending.
2025-2026	<input type="button" value="Choose File"/> activity - 2.pdf	<input type="button" value="Choose File"/> audit - 1.pdf	Upload Pending.
2026-2027	<input type="button" value="Choose File"/> audit - 1.pdf	<input type="button" value="Choose File"/> activity - 2.pdf	Upload Pending.

DOCUMENT FOR RENEWAL	UPLOAD/VIEW	NUMBER OF PAGES	ACTION / STATUS
Latest CC of Registration Certificate	<input type="button" value="Choose File"/> Certificate.pdf	0	Upload Pending.
	<input type="button" value="Choose File"/> ByLaw.pdf	0	Upload Pending.
	<input type="button" value="Choose File"/> Memorandum.pdf	0	Upload Pending.
	<input type="button" value="Choose File"/> Resolution Of Body Meeting.pdf	0	Upload Pending.

Click to upload files and Save.

Society Details (State Level)

<p>SOCIETY NAME</p> <p>AGAMI ODISHA</p>	<p>ADDRESS</p> <p>AT/PO/BLOCK-HPUR,RAGHUNATHPUR,JAGATSINGHPUR,ODISHA,INDIA,754132</p> <p>RENEWAL STATUS</p> <p>DATA ENTRY IN PROGRESS</p>
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Documents required for Renewal of Societies

- Documents required for Renewal of Societies.
 - Last five years audit and activity reports.
 - Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resolution of The General body meeting
 - In respect of Societies whose average annual income during the last three financial years is less than ₹1,00,000 (Rupees One Lakh only), the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the President/Secretary shall submit an undertaking in the prescribed format enclosed herewith ([Undertaking Format](#)).
- Important Notes:
 - You are required to upload both the Audit Report (Or Undertaking) and Activity Report for each financial year. Partial uploads should be avoided.
 - The "Submit" button will be enabled only after all required documents have been successfully uploaded. To upload click "Upload & Save"
 - Each time you click on the "Submit" button, consent from President or Secretary of the society will be required.
 - Upon successful receipt of consent, you will be redirected to the payment process.
 - Max file size: 10 MB per upload.

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	View	View	<input type="button" value="Delete"/>
2023-2024	View	View	<input type="button" value="Delete"/>
2024-2025	View	View	<input type="button" value="Delete"/>

k. You can view / delete file if you want.

l. Once you have successfully upload all required files "Submit" button will be activated.

Documents required for Renewal of Societies

- Documents required for Renewal of Societies.
 - Last five years audit and activity reports.
 - Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resolution of The General body meeting
 - In respect of Societies whose average annual income during the last three financial years is less than ₹1,00,000 (Rupees One Lakh only), the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the President/Secretary shall submit an undertaking in the prescribed format enclosed herewith ([Undertaking Format](#)).
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FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	View	View	<input type="button" value="Delete"/>
2023-2024	View	View	<input type="button" value="Delete"/>
	View	View	<input type="button" value="Delete"/>
	View	View	<input type="button" value="Delete"/>
	View	View	<input type="button" value="Delete"/>

DOCUMENT FOR RENEWAL	UPLOAD/VIEW	NUMBER OF PAGES	ACTION / STATUS
Latest CC of Registration Certificate	View	1	<input type="button" value="Delete"/>
Latest CC of Memorandum	View	3	<input type="button" value="Delete"/>
Latest CC of Bye-Laws	View	5	<input type="button" value="Delete"/>
Resolution of Body Meeting	View	2	<input type="button" value="Delete"/>

You can view files if you want.

"Submit" button activated.

You can delete and reupload files if you want.

Renewal of State Level Society SOP

m. Click "Submit" to check society detail confirmation box.

FINANCIAL YEAR
AUDIT REPORT OR UNDERTAKING
ACTIVITY REPORT
ACTION / STATUS

RENEWAL OF SOCIETY CONFIRMATION
Citizen Submission Summary

Society Details

Application No	9112201700008	Registration No	9201800009
Society Name	JAGAMI ODISHA		
Address	AT/PO-RAGHUNATHPUR,BLOCK-RAGHUNATHPUR,JAGATSINGHPUR,ODISHA,INDIA,754132		
Primary Area of Operation/ District	JAGATSINGHPUR	Registration/ Application Date	22-MAY-2018

Governing Body Members

#	Name	Designation	Gender	Age	Mobile	Aadhaar	Address	Joining Date
1	AJAYA KUMAR DAS	TREASURER	Male	0	X000007701	X00000001908	AT-HARISHPUR,PO-TARAPUR,PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
2	BABAJI CHARAN SAHOO	ASSISTANT SECRETARY	Male	0	X000007701	X00000001045	AT-KUSIARAL,PO-KUSIARAL,ODISHA,KENDRAPARA,ODISHA,INDIA,0	28-OCT-2021
3	DEBENDRANATH BARIK	SECRETARY	Male	0	X000007701	X00000008186	AT-SAMANTARAPUR,PO/PS-KISHONNAGAR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021
4	PYARI MOHAN PATTANAİK	PRESIDENT	Male	0	X000007701	X00000009613	AT-MALIACHA, PO-GADAMA,PS-BIRIDI,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
5	SARAT KUMAR ROURTRAY	VICE PRESIDENT	Male	0	X000007701		AT-BRAHMANBADA, PO-DAMODARPUR,PS-KANDARPUR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021

General Body Members

#	Name	Designation	Gender	Age	Mobile	Aadhaar	Address	Joining Date
1	AJAYA KUMAR DAS	TREASURER	Male	0	X000007701	X00000001908	AT-HARISHPUR,PO-TARAPUR,PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
2	BABAJI CHARAN SAHOO	ASSISTANT SECRETARY	Male	0	X000007701	X00000001045	AT-KUSIARAL,PO-KUSIARAL,ODISHA,KENDRAPARA,ODISHA,INDIA,0	28-OCT-2021
3	DEBENDRANATH BARIK	SECRETARY	Male	0	X000007066	X00000008186	AT-SAMANTARAPUR,PO/PS-KISHONNAGAR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021
4	NIRMALENDU SHOME	EXECUTIVE BODY MEMBER	Male	0	X000007701	X00000009883	AT-SAR(KARSAHI(GOPALPUR),PO/PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
5	PYARI MOHAN PATTANAİK	PRESIDENT	Male	0	X000007701	X00000009613	AT-MALIACHA, PO-GADAMA,PS-BIRIDI,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
6	RABINDRA KUMAR MOHAPATRA	EXECUTIVE BODY MEMBER	Male	0	X000007701	X00000007193	AT/PO-RAGHUNATHPUR,PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021
7	SARAT KUMAR ROURTRAY	VICE PRESIDENT	Male	0	X000007701		AT-BRAHMANBADA,PO-DAMODARPUR,PS-KANDARPUR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021
8	SIRIBACHHA DASH MOHADATRA	EXECUTIVE BODY MEMBER	Male	0	X000007701	X00000003597	AT/PO-SIRLO NABAGRAM,PS-KISHONNAGAR,ODISHA,CUTTACK,ODISHA,INDIA,0	28-OCT-2021
9	SURESH CHANDRA ROUT	EXECUTIVE BODY MEMBER	Male	0	X000007701	X00000001059	AT/PO-RADHANGA,PS-RAGHUNATHPUR,ODISHA,JAGATSINGHPUR,ODISHA,INDIA,0	28-OCT-2021

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.

Confirm & Submit

n. Tick the check box will activate the "Confirm & Submit" button. Click this button to obtain consent from President or Secretary of the society by Aadhaar OTP validation similar to what we have done in Society search page.

FINANCIAL YEAR
AUDIT REPORT OR UNDERTAKING
ACTIVITY REPORT
ACTION / STATUS

2022-2023			Delete
2023-2024			Delete
2024-2025			Delete
2025-2026			Delete
2026-2027			Delete

Please obtain consent from the President or Secretary of the Society. ✕

Select President or Secretary

Aadhaar Number

Verify Aadhaar

Enter OTP

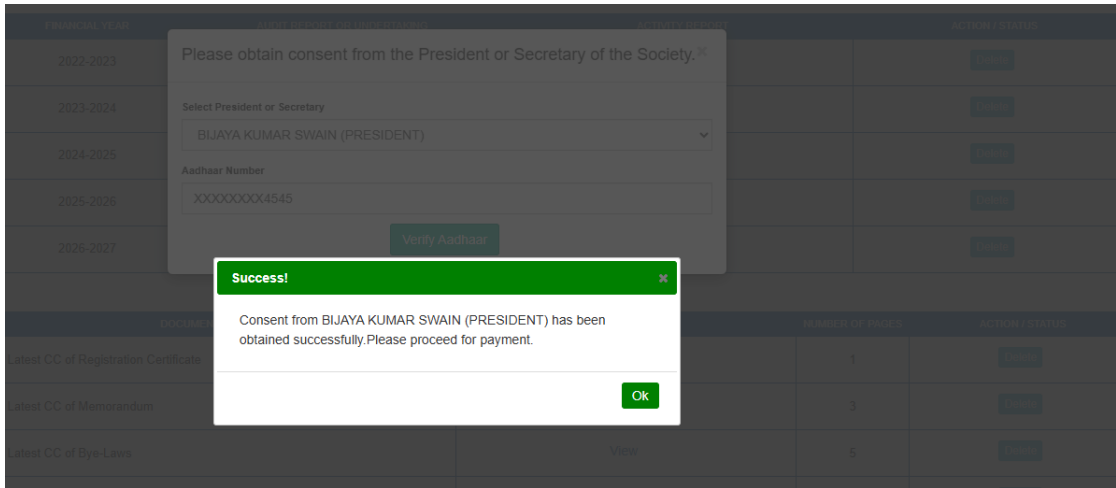
Verify OTP
ReVerify

OTP Generated & Sent to Registered Mobile (*****5954) & e-mail ID (sa*****@gmail.com)

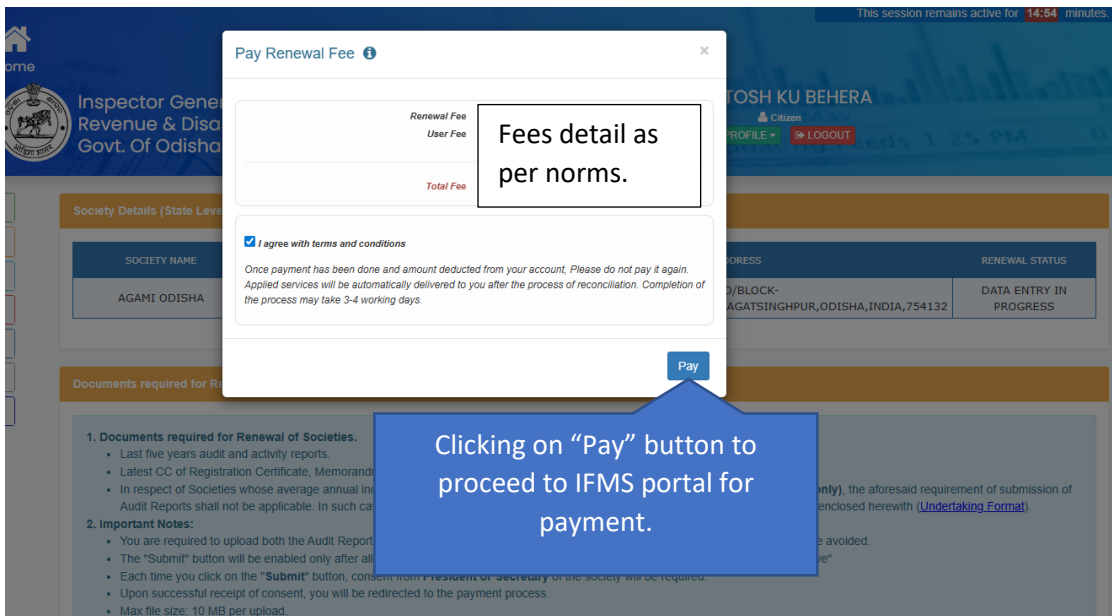
	NUMBER OF PAGES	ACTION / STATUS
Latest CC of Registration Card	1	Delete
Latest CC of Memorandum	3	Delete
Latest CC of Bye-Laws	5	Delete
Resolution of The General Body Meeting	2	Delete

Upload & Save
Submit
Payment Receipt

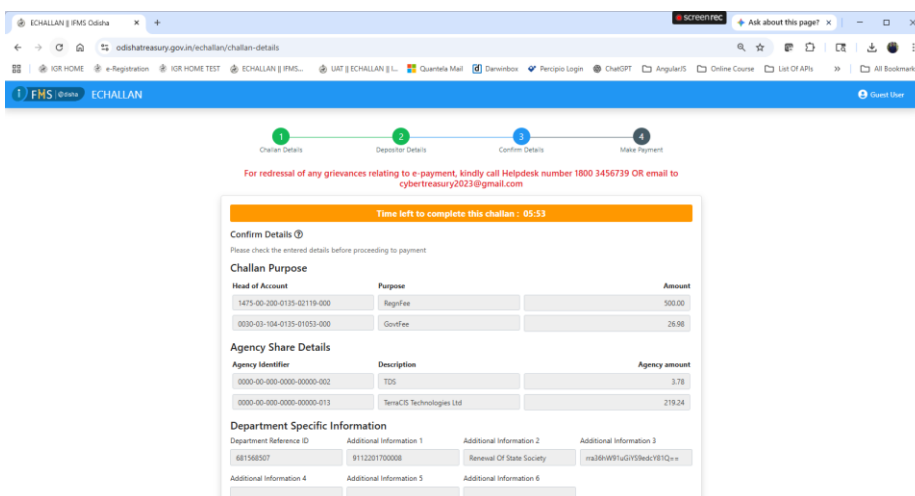
Renewal of State Level Society SOP



- o. Once consent obtained successfully you will be asked for payment as per norms.



- p. Pay the amount in IFMS portal.



Renewal of State Level Society SOP

- q. A receipt will be generated for successful payment.

Inspector General of Registration
Revenue & Disaster Management Department
Govt. of Odisha

Transaction Receipt
Date : 20 Apr 2026 05:57 PM

Service Type	Renewal Of State Society.
Application Id	9112201700008
Amount Paid	750
Transaction Status	Payment Successful.
Challan Ref. No.	JHKJHKJH1234
Bank Ref. No.	4654646465
Department Ref. No.	681566507
Transaction Date & Time	20-APR-2026
Payment Mode	Pay Now
Bank Name	Treasury

Signature Not Required.
Thank you!

Print Receipt Home

- r. You can track the application status in “State Level Society Status” link in the menu under “Society Registration”.

Home Inspector General Of Registration Revenue & Disaster Management Department Govt. Of Odisha SANTOSH KU BEHERA

Document Submission Encumbrance Certificate Partnership Firm Society Registration Apply New State Level State Level Society Status Apply New District Level District Level Society Status Certified Copy Marriage Legacy Search Data

APPLICATION(S) DETAIL

Show 10 entries Search:

APP. ID	NAME OF THE SOCIETY	SERVICE CATEGORY	AREA OF OPERATION	PRESENTATION DATE	LAST UPDATED ON	CURRENT STATUS
9112201700008	AGAMI ODISHA	RENEWAL OF SOCIETY	JAGATSinghpur	20-APR-2026	20-APR-2026	AT DEALING OFFICER

Showing 1 to 1 of 1 entries Previous 1 Next

Document Submission Encumbrance Certificate Partnership Firm Society Registration Certified Copy Marriage Legacy Search Data

Society Details (State Level)

SOCIETY NAME	SOCIETY APP. ID	SOCIETY REG. NO.	REG. DATE	ADDRESS	RENEWAL STATUS
AGAMI ODISHA	12201700008	9201800009	22-MAY-2018	AT/PO/BLOCK-RAGHUNATHPUR,RAGHUNATHPUR,JAGATSinghpur,ODISHA,INDIA,754132	AT DEALING OFFICER

Documents required for Renewal of Societies

- Documents required for Renewal of Societies.
 - Last five years audit and activity reports.
 - Latest CC of Registration Certificate, Memorandum, Bye-Laws and Resolution of The General body meeting.
 - In respect of Societies whose average annual income during the last three financial years is less than ₹1,00,000 (Rupees One Lakh only), the aforesaid requirement of submission of Audit Reports shall not be applicable. In such cases, the President/Secretary shall submit an undertaking in the prescribed format enclosed herewith ([Undertaking Format](#)).
- Important Notes:
 - You are required to upload both the Audit Report (Or Undertaking) and Activity Report for each financial year. Partial uploads should be avoided.
 - The "Submit" button will be enabled only after all required documents have been successfully uploaded. To upload click "Upload & Save"
 - Each time you click on the "Submit" button, consent from President or Secretary of the society will be required.
 - Upon successful receipt of consent, you will be redirected to the payment process.
 - Max file size: 10 MB per upload.

FINANCIAL YEAR	AUDIT REPORT OR UNDERTAKING	ACTIVITY REPORT	ACTION / STATUS
2022-2023	View	View	Approval Pending.
2023-2024	View	View	Approval Pending.
2024-2025	View	View	Approval Pending.
2025-2026	View	View	Approval Pending.
2026-2027	View	View	Approval Pending.

Renewal of State Level Society SOP

- s. Once your society get approved you can download certificate from logging in to IGR portal or from the publicly accessible list.

The screenshot displays the 'View State Society Registration' interface on the IGR portal. On the left, there is a 'Citizen Corner' menu with options like 'Ease of Doing Business', 'Regd. & Stamp Duty Calculator', and 'Society Registration'. The main content area features a search bar with filters for 'Registration Year' (set to 2026), 'Name', and 'Reg.No/Doc Id.'. Below the search bar, a table lists various state societies. The table has columns for 'STATE SOCIETY NAME', 'TYPE', 'DISTRICT', 'REGD. DATE', 'REGD. NO', and 'ADDRESS'. Each row includes a 'VIEW' link and a download icon.

STATE SOCIETY NAME	TYPE	DISTRICT	REGD. DATE	REGD. NO	ADDRESS	VIEW
ALL ODISHA GOVT. COLLEGE LASK ASSOCIATION, ODISHA	REGISTRATION OF SOCIETY	CUTTACK	18-APR-2026	720202600005	.. SRIRAM PLOT NO-186 PO:DADHIBAMANPUR,PS- 42 MOUZA	View Download
ALL ODISHA MECHANICAL MAHASANGHA	AMENDMENT OF SOCIETY	CUTTACK	08-APR-2026	720250200778	AT-BILTAURWA, PO-HARIANTA, MANGULI, PS-TANGI	View Download
UTKAL KHADI MANDAL	AMENDMENT OF SOCIETY	CUTTACK	08-APR-2026	720251200615	PO-BUXI BAZAR GPO , AT-GUNANIDHI BHAWAN THORIA SAHI	View Download
RAMJEE YUBAK SANGHA	AMENDMENT OF SOCIETY	BOLANGIR	08-APR-2026	320251100548	ATI/PO-SADAIPALI, PS-BOLANGIR SADAR	View Download
ALL ODISHA GOVERNMENT TRANSPORT DEPARTMENT ATSI & CONSTABLE EMPLOYEES ASSOCIATION	REGISTRATION OF SOCIETY	CUTTACK	08-APR-2026	720202600004	PO-ARUNODAYA MARKET, PLOT NO.874, NUASAH KHANNAGAR	View Download
MAHANAGAR SEBAK SAMAJ, CUTTACK	REGISTRATION OF SOCIETY	CUTTACK	08-APR-2026	720202600003	AT-PEYTONSAHI PO-BUXI BAZAR PS-PURIGHAT, CUTTACK	View Download
ALTERNATIVE INNOVATIVE EDUCATION (EV) MAHASANGHA	REGISTRATION OF SOCIETY	KHURDA	02-APR-2026	720202600002	PLOT NO-167/1987, BARAMUNDA, PO-BARAMUNDA, PS-KHANDAGIRI, BBSR	View Download
THE OPNAB ASPIRANT ASSOCIATION	REGISTRATION OF SOCIETY	KHURDA	02-APR-2026	1820202600001	AT-PLOT NO-6A, JAGANNATH BIHAR ROAD-2, LANE-1, BARAMUNDA, PO-BARAMUNDA, PS-KHANDAGIRI	View Download
FRIENDS ASSOCIATION FOR RURAL RECONSTRUCTION	AMENDMENT OF SOCIETY	KHURDA	23-MAR-2026	1520250800337	N-6/474,IRC VILLAGE , NAYAPALLI, BHUBANESWAR	View Download
.....	REGISTRATION OF	PLOT NO- 144/2756, SAHARASAH, BARAMUNDA, PS-	View Download